

City of Granbury Parks & Recreation Department

Ph # (817) 573-7275 Fax # (817) 573-5591

PAVILION RESERVATION PROCEDURES & POLICY

Granbury Parks & Recreation Department has two pavilions available for group activity use on a rental basis by residents, civic groups, and non-residents, as scheduled by the Recreation Department. The policies that follow are required to ensure proper use and control of the facilities so that all citizens may equally enjoy them. As a renter, you are responsible for reviewing all the information provided. Persons reserving the pavilions should include in their request sufficient time as may be required for decorations, set-up, breakdown, and clean up. Reservations are only for the time-period that is paid for.

RESERVATION PROCEDURE: Reservations will occur on a first come, first serve basis. An official reservation for the City Park pavilions can be made on the City website at www.granbury.org/reserve. **NOTE: RESERVATIONS MUST BE MADE A MINIMUM OF 10 DAYS PRIOR TO THE ACTIVITY TO ALLOW TIME FOR PREPARATION AND ANY EMPLOYEE SCHEDULING.**

CITY PARK PAVILION INFORMATION: *City Park Pearl Pavilion* is located off Pearl St and Park St. It is between a small baseball/softball field and the fenced basketball goals. On the north side is a sand volleyball court. Attached to the south side of the pavilion are restroom facilities. *City Park Crossland Pavilion* is located between the baseball/softball fields and the soccer fields at City Park. The soccer fields create a large opened space for large group activities. Restroom facilities are located nearby. All pavilions can seat approximately 100-150 people each.



HEWLETT PARK PAVILION INFORMATION: *Hewlett Park Pavilion* is located off Business 377 (Pearl St.) across from the City Beach Park and the Granbury Convention Center. This pavilion is great for parties, reunions, and even weddings. A playground, xeriscape, and restroom facilities are located nearby. **PLEASE NOTE: Hewlett Park Pavilion must be RESERVED through the Granbury Conference Center, www.lakegranburyconferencenter.org, or (682) 936-1200.**

RENTAL HOURS: The hours available for rental at the pavilions are from 6:00 a.m. – 10:00 p.m., Monday through Sunday.

RENTAL FEES: Rental fees are charged on a per four-hour basis and will not be pro-rated.

ADDITIONAL REQUIREMENTS: Use this space to list any information pertinent to your event at the pavilion (i.e., electricity needed for music or PA system, a field reservation, permission for a bounce house, etc.). Some of these requests could possibly require additional costs or proof of insurance requirements.

CANCELLATION POLICY: A seven (7) days cancellation notice is required for a full refund of rental fee. In the event of inclement weather, the Parks & Recreation Department will try to reschedule another date, or a full refund will be given.

LIABILITIES: Individual, group, or organization making the reservation shall assume liability for damages to pavilion and will be billed accordingly. The individual, group, or organization using the facility shall obey all rules and regulations, both written and verbal, and shall not hold the City of Granbury or any of its representatives liable for any injury sustained while using the facility.

CITY OF GRANBURY PARK RULES: Reference City Ordinances #90-412 and #08-305.

- Park Hours: OPEN 5:00 a.m. - CLOSE 11:00 p.m. every day.
- Consumption or possession of alcohol is prohibited on park property.
- No smoking in any city park, playground, or pavilion. (6.06.005)
- No overnight camping.
- No person shall have brought in or shall dump, deposit, leave any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage or refuse or other trash.
- Receptacles are provided throughout the park for trash/waste disposal. Please use them.
- Glass containers of every type are prohibited.
- Obey all traffic signs.
- Bicycles allowed on designated paths only.
- Hunting & firearms are forbidden.
- Picnic only in designated picnic areas.
- No soliciting allowed.
- Climbing on the roof of any structure in the park is expressly prohibited.
- NO FIRES

VIOLATION OF PARK RULES IS CAUSE FOR IMMEDIATE EJECTION FROM THE PARK.

FEEDBACK: The Granbury Parks & Recreation Department welcomes any comments, feedback or general questions regarding any our community parks. Please contact the Recreation Department at (817) 573-7275 ext. 1695

CONTACT INFORMATION: Granbury Parks & Recreation Department, 301 N Hannaford, Granbury, Texas 76048 (817) 573-7275 ext. 1695.

FULL REFUND will be allowed with a seven (7) day notice of cancellation of event or due to inclement weather.