

**City of Granbury**  
**Sign Permit Application**

\*\*\*Each sign requires a separate application & permit fee\*\*\*  
116 W. Bridge St., Granbury, TX 76048  
(817) 573-1114 Fax: (817) 573-7678 Email: [inspections@granbury.org](mailto:inspections@granbury.org)

Date: \_\_\_\_\_  
Property Address: \_\_\_\_\_  
Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Sign Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Class of Work:    NEW     REPAIR     REPLACEMENT

**Type of Sign:**

**Permanent Signs**

- Wall
- Monument
- Menu Board
- Message Board
- Canopy
- Mural
- Window
- Other

**Temporary Signs**

- Banner (Vertical or Horizontal)
- Decorative Pennants
- Decorative Flag
- Inflatable Balloon
- Commercial Complex
- TxDOT
- Other

**Dimension of Sign**

Height : \_\_\_\_\_  
Width : \_\_\_\_\_  
Total Sq. Ft: \_\_\_\_\_  
Setback: \_\_\_\_\_

**Dates of Display:** \_\_\_\_\_ to \_\_\_\_\_

1. Is this sign internally illuminated?     Yes     No
2. Are there any existing signs on the site?     Yes     No
3. Will this sign be in the Historical District?     Yes     No

(If yes, a certificate of appropriateness must accompany this application)

4. Description of sign/banner: \_\_\_\_\_  
\_\_\_\_\_
5. Use of sign (temporary): \_\_\_\_\_  
\_\_\_\_\_

- One exhibit/ picture must accompany all sign permit applications. (Include Wall Dimensions)
  - Site Plan must be submitted with application
  - This application must be reviewed for approval before any permit will be issued.
- All permanent signage must have a Final Inspection when work is complete.

I hereby certify that the foregoing is correct to the best of my knowledge and that said work will be done in compliance with the information herein set forth and in compliance with the City of Granbury Code/Ordinances regulating sign requirements. I understand if the sign is installed incorrectly I shall be required to remove and replace it or a citation will be issued. A sign permit does not grant permission to occupy a structure.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*\* Office Use Only\*\*\***

Zoning of Site: \_\_\_\_\_ Permit Fee: \_\_\_\_\_

Approved  Denied  Zoning Dept. Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Requirements: \_\_\_\_\_

Approved  Denied  Bldg. Dept. Signature: \_\_\_\_\_ Date: \_\_\_\_\_