

City of Granbury Parks & Recreation Department
Ph # (817) 573-7275 Fax # (817) 573-5591

BALL FIELD RESERVATION PROCEDURES & POLICY

Granbury Parks & Recreation Department has nine baseball/softball fields available for use on a rental basis as scheduled by the Recreation Department. The policies that follow are required to ensure proper use and control of the facilities so that all citizens may equally enjoy them. As a renter, you are responsible for reviewing all the information provided. Reservations are only for the time-period that is paid for. If you want to reserve a dragged and chalked field, you must give a 24-hour notice.

RESERVATION PROCEDURE: Requests for use of baseball/softball fields should be directed to the City of Granbury Parks & Recreation Department at 817-573-7275. Reservations will occur on a first come, first serve basis. An official reservation form accompanied by payment must be submitted to officially hold a reservation. Cash, checks, credit card payments or money orders payable to the City of Granbury are acceptable at the Parks and Recreation Administration Building 301 N. Hannaford St., Granbury, TX 76048.

BASEBALL/SOFTBALL FIELDS INFORMATION: *City Park Baseball/Softball Complex (301 N. Park St.)* is located at the northeast corner of Pearl Street and Park Street. This complex consists of four youth/adult softball fields, two youth baseball/softball fields, concessions, and restroom facilities. All fields have lighting capabilities. The Pearl Street Pavilion is located amidst these fields and is also available for rent. The Crossland Street Pavilion is located next to these fields and is also available for rent. The *Moore Street Baseball Complex (600 Moore St.)* is located on Moore Street off Thorpe Springs Road. This complex has three lighted youth baseball fields, concessions and restroom facilities.



FACILITIES:

City Park Baseball/Softball Complex

- Field 1 Softball (230' – 280')
- Field 2 Baseball/Softball (180' – 180')
- Field 3 Baseball/Softball (150' – 151')
- Field 4 Softball (280' – 320')
- Field 5 Softball (280' – 270')
- Field 6 Softball (300' – 355')

Moore Street Baseball Complex

- Field 7 Baseball (229' – 244')
- Field 8 Baseball (175' – 220')
- Field 9 Baseball (265' – 290')

FACILITY USE FEES:

Softball/Baseball Fees:

Field Reservation Fee	\$10.00
<i>per hour, per field</i>	
Coaches Packages	\$100.00
<i>per season per field (games have priority)</i>	
Electricity Usage Fee	\$35.00
<i>per hour, per field</i>	
Drag and Line Field	\$15.00
<i>per field</i>	
Temporary Fence	\$50.00
<i>per fence</i>	
Temporary Mound	\$40.00
<i>per mound</i>	

RENTAL HOURS: The hours available for rental at the baseball/softball fields are from 7:00 a.m. – 10:00 p.m., Monday through Friday. (Saturday and Sunday-games only).

ADDITIONAL REQUIREMENTS: Use this space to list any information pertinent to your event at any ball field (i.e., electricity needed for music or PA system, permission for other equipment, etc.). Some of these requests could possibly require additional costs or proof of insurance requirements.

CANCELLATION POLICY: All cancellations must be made three days prior scheduled reservation time for a full refund of rental fee. In the event of inclement weather, the Parks & Recreation Department will try to reschedule another date, or a full refund will be given.

LIABILITIES: The individual, group, or organization making the reservation shall assume liability for any intentional damages to any ball field and will be billed accordingly. The individual, group, or organization using the facility shall obey all rules and regulations, both written and verbal, and shall not hold the City of Granbury or any of its representatives liable for any injury sustained while using the facility.

CITY OF GRANBURY PARK RULES: Reference City Ordinance #90-412.

- Park Hours: OPEN 5:00 a.m. - CLOSE 11:00 p.m. every day.
- Consumption or possession of alcohol is prohibited on park property.
- No overnight camping.
- No person shall have brought in or shall dump, deposit, leave any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage or refuse or other trash.
- Receptacles are provided throughout the park for trash/waste disposal. Please use them.
- Glass containers of every type are prohibited.
- Obey all traffic signs.
- Bicycles allowed on designated paths only.
- Hunting & firearms are forbidden.
- Picnic only in designated picnic areas.
- No propane or charcoal grills.
- No soliciting allowed.
- Climbing on the roof of any structure in the park is expressly prohibited.

VIOLATION OF PARK RULES IS CAUSE FOR IMMEDIATE EJECTION FROM THE PARK.

FEEDBACK: The Granbury Parks & Recreation Department welcomes any comments, feedback or general questions regarding your rental. Please contact the Parks & Recreation Department.

CONTACT INFORMATION: Granbury Parks & Recreation Department, 220 N Travis St, Granbury, TX 76048
817-573-7275

For assistance during after hours, please call 1-800-374-5098 and a City of Granbury Parks & Recreation Department employee will be contacted.

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BALLFIELD RESERVATION FORM

☐ Field 1 ☐ Field 2 ☐ Field 3 ☐ Field 4 ☐ Field 5
☐ Field 6 ☐ Field 7 ☐ Field 8 ☐ Field 9

WEEKDAY: ☐ MONDAY ☐ TUESDAY ☐ WEDNESDAY ☐ THURSDAY ☐ FRIDAY ☐ SATURDAY (games only) ☐ SUNDAY (games only)

DATE(S) REQUESTED: Start: _____ Finish: _____

NAME: _____

ORGANIZATION: _____ **TEAM NAME:** _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

PHONE NUMBER(S): _____

E-MAIL: _____

Ball field Use Agreement:

Customer hereby agrees to indemnify and hold harmless all employees, officials, administrators, and governing bodies of the City of Granbury for damages or injuries they may suffer as a result of use the ball fields. The City of Granbury recommends that each family carry adequate insurance in case of emergency and always requires that an adult be present during use of City property.

Signature

Date

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Granbury Parks & Recreation Dept., P.O. Box 969, Granbury, TX 76048

Make checks/money orders payable to: *City of Granbury*

FULL REFUND will be allowed with a (3) three-day cancellation notice or due to inclement weather.

Office Use Only					
DATES			Recreation Staff Approval:		
TIMES:					
☐ Field Reservation \$10.00			☐ Electricity Usage Fee \$35.00/hr		
Total Hours:			Total Fee:		Total Cost:
☐ Cash		☐ Check: (#_____)		Receipt #:	
CL:_____		FD: _____		PS: _____	AD: _____