



**GRANBURY POLICE DEPARTMENT
RECORDS DIVISION
BODY CAMERA VIDEO REQUEST**



DATE: _____ REPORT NUMBER (IF KNOWN): _____

NAME: _____

ADDRESS: _____

CITY, ST, ZIP: _____

PHONE #: _____

E-MAIL ADDRESS: _____

The following information is required for the city to release any body camera footage under Texas Occupations Code, Section 1701.661. Provision of this information does not guarantee that such footage will be released as some footage may contain confidential information.

Date of recording: _____ Approximate Time of Recording: _____

Specific location where recording occurred: _____

Name of one or more persons who are subjects of the recording: _____

The city must have written authorization from the person who is the subject of the video footage if: (a) video was recorded in a private place: or (b) involves investigation of conduct of a fine only offense.

The following fees are established in section 70.13 of the Texas Government Code.

\$10.00 per recording responsive to the request for information; and \$1.00 per full minute of body worn camera video or audio footage responsive to the request; and \$3.00 per DVD Office

FOR OFFICIAL USE ONLY

RECEIVED BY: _____

DATE RECEIVED: _____

REVIEWED FOR CONFIDENTIAL INFORMATION BY: _____

AG OPINION REQUESTED: _____

FOOTAGE LOCATED: _____

FEE PAID: _____

CURRENT INVESTIGATION: _____

RELEASED: _____